

SCHEDULE OF DEPOSITS AND FEES
ST. LOUIS COUNTY CIRCUIT COURT, PROBATE DIVISION
Effective February 1, 2020

General Information:

1. Available Newspapers for Publication:

- a. Missouri Lawyers Media (formerly St. Louis Countian)
- b. St. Louis County Legal Ledger

c. Legend for Cost – Publication Required

- i. **B** – both
- ii. **MLM** – Missouri Lawyers Media (Countian)
- iii. **LL** – St. Louis County Legal Ledger

2. Deposits – required at time of filing:

- a. Include 1 certified copy of order; letters; or judgments unless otherwise noted.
- b. Include publication costs when required
- c. Include Fees for Court Appointed Attorneys on Adult and Minor Guardianship and/or Conservatorship Proceedings
- d. **Multiple Minors (siblings) and Adults (siblings, spouses)** - Section 475.065 allows petitions to be filed in one estate but for case management purposes, individual estates are required. Please reference the companion case names in a Note to Clerk. The court will only require 1 filing fee but the Sheriff Fee must be paid for service in each case.
- e. Sheriff Fee is for service to be completed by St. Louis County Sheriff.
- f. Additional \$10.00 for service when completed by Special Process Server.

3. No deposit required:

- a. Petitions filed by State of Missouri or St. Louis County.
- b. Motion and Affidavit in Support of Request to Proceed as Poor Person (if denied, deposit required)
- c. Certificate of Inability to Pay Costs (must be signed by Judge or Commissioner)

4. Payment Options:

- a. e-Filed:
 - i. Credit Card
 - ii. Debit Account:
 - 1. Must be set up through Accounting Division
 - 2. Contact Accounting Department – (314) 615-8031
 - iii. e-Check
- b. Cash – **in person only** at Street Level Cashier
- c. Debit/Credit Card – **in person only** at Street Level Cashier
- d. Check payable to St. Louis County Circuit Clerk

Deposits for Proceedings for Deceased Persons:

Type of Proceeding	Cost Deposits do not include service fees	Cost Deposit Publication Required	Additional Certified Copy	St. Louis Co. Sheriff/Special Prc. Serv. Fees	Additional Information
Order for Refusal of Letters - Spouse	\$75.50		\$2.50		
Order for Refusal of Letters- Creditor	\$75.50		\$2.50		
Order for Refusal of Letters – Unmarried Minor	\$75.50		\$2.50		
Amended Refusals	\$75.50		\$2.50		
Will Filed Only – No Other Proceedings	No Charge				
Application Probate of Will	\$75.50				
Application Rejection of Will	\$75.50				
Commissions	\$5				
Wills Deposited for Safekeeping (during testator’s lifetime)	\$3				
Citation to Produce Will	\$75.50 plus service Fee			\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Srv.	
Request to Transmit Original Will to Another County	\$10				
Affidavit Collection Small Estate – With Will	\$110.50	\$160.50 - B	\$6.50		Requires filing of Application for Probate of Will
Affidavit Collection Small Estate – Will Previously Admitted	\$75.50	\$125.50 – B	\$6.50		
Affidavit Collection Small Estate – Without Will	\$75.50	\$125.50 - B	\$6.50		
Amended Small Estates	\$75.50	\$125.50 - B	\$6.50		
Application Probate of Will and Petition for Letters Testamentary		\$258.50 - B	\$2.50 for Letters		Separate petitions required - Cost deposit reflects both petitions
Petition for Letters Testamentary – Will Previously Admitted		\$223.50 - B	\$2.50 for Letters		
Petition for Letters of Administration		\$223.50 – B	\$2.50 for Letters		
Petition for Successor Letters – Deceased Person	No Charge				

Type of Proceeding	Cost Deposit does not include service fee	Cost Deposit Publication Required	Additional Certified Copy	St. Louis Co. Sheriff/Special Proc. Serv. Fees	Additional Information
Petition to Require Administration	\$155.50				
Petition to Determine Heirship		\$170.50 – MLM \$160.50 - LL			
Petition to Dispense with Administration	\$35				
Petition for Presumption of Death		\$315.50 – MLM \$291.50 - LL			Requires 2 publications
Filing Authenticated Copies – Will; Order Admitting; Letters by Non-Resident Personal Representative	\$75.50				Ancillary Administration
Petitions to Open Safe Deposit Box	\$10.00				Includes 1 original sealed order
Petition for Authorization to Obtain Medical Records	\$75.50				
Petition to Reopen Estate and Reinstate Personal Representative	No Charge				

Deposits for Proceedings for Guardianship and/or Conservatorship - Adult:

Type of Proceeding	Cost Deposit does not include service fees	Cost Deposit Publication Required	Additional Certified Copy	St. Louis Co. Sheriff/Special Proc. Serv. Fees	Additional Information
Petition for Appointment of Guardian/Guardian and Conservator	\$115.50 plus service fee		\$2.50 for Letters	\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Serv.	
Petition for Appointment of Conservator	\$115.50 plus service fee		\$2.50 for Letters	\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Serv.	
Petition for Appointment of Conservator for Missing Person		\$175.50 – MLM \$185.50 - LL	\$2.50 for Letters	\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Serv.	

Type of Proceeding	Cost Deposit does not include service fees	Cost Deposit Publication Required	Additional Certified Copy	St. Louis Co. Sheriff/Special Proc. Serv. Fees	Additional Information
Petition for Successor Letters Guardian and/or Conservator - Adult	\$75		\$2.50 for Letters	\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Srv.	
Petition for Sale of Real Estate by Non-Resident Conservator	\$75.50				

Deposits for Proceedings for Guardianship and/or Conservatorship - Minor:

Type of Proceeding	Cost Deposit does not include service fees	Cost Deposit Publication Required	Additional Certified Copy	St. Louis Co. Sheriff/Special Proc. Serv. Fees	Additional Information
Petition for Appointment of Guardian/Guardian and Conservator – No service	\$250.50		\$2.50 for Letters		
Petition for Appointment of Guardian/Guardian and Conservator – Service by Sheriff or Spec. Proc. Srv.	\$500.50 plus service fee			\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Srv.	
Petition for Appointment of Guardian/Guardian and Conservator – Service by Publication		\$585.50 - B			
Petition for Appointment of Guardian/Guardian and Conservator – Service - Combination		\$585.50 – B plus service fee		\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Srv.	
Petition for Appointment of Conservator – Service by Sheriff or Spec. Proc. Srv.	\$100.50 plus service fee			\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Srv.	
Petition for Appointment of Conservator – Service by Publication		\$185.50 - B			
Petition for Appointment of Conservator – Service - Combination		\$185.50 – B plus service fee		\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Srv.	

Type of Proceeding	Cost Deposit does not include service fees	Cost Deposit Publication Required	Additional Certified Copy	St. Louis Co. Sheriff/Special Proc. Serv. Fees	Additional Information
Petition for Successor Letters Guardian and/or Conservator - Minor	\$60				
Petition to Dispense With Conservatorship	\$75.50		\$2.50 for Judgment		
Petition for Appointment of Successor Custodian	\$85.50		\$2.50 for Judgment		

Deposits for Proceedings for Trusts:

Type of Proceeding	Cost Deposit does not include service fees	Cost Deposit Publication Required	Additional Certified Copy	St. Louis Co. Sheriff/Special Proc. Serv. Fees	Additional Information
Trust Registrations	\$85.50				
Trust Filings per 456.6-604.1(3) RSMo	\$85.50				
Adversarial Trust Matters (MUTC)	\$100.50 plus service fee			\$36 per person STL County Sheriff; \$10 per person Spc. Proc. Serv.	

Clerk Fees:

Type of Proceeding	Estate Value	Fee	Additional Information
Inventory Value – Deceased Persons ONLY	\$0 - \$50,000	\$0	This fee is included in the Cost Deposit on Petitions for Letters
	\$50,001 - \$100,000	\$50	
	\$100,001 - \$150,000	\$100	
	\$150,001 - \$200,000	\$150	
	\$200,001 - \$250,000	\$200	
	\$250,001 - \$300,000	\$250	
	\$300,001 - \$350,000	\$300	
	\$350,001 - \$400,000	\$350	
	\$400,001 - \$450,000	\$400	
	Over \$450,000	\$450	
Annual Charge – Deceased Persons		\$30	
Annual Charge – Conservator Adult		\$30	Includes estates with both Guardian and Conservator
Annual Charge – Conservator Minor		\$25	Includes estates with both Guardian and Conservator

Type of Proceeding	Estate Value	Fee	Additional Information
Petitions to Sell Real Estate – only when publication ordered		\$129 – MLM \$73 - LL	Publication Costs
Court Reporter Fee		\$15	
Change of Venue – Another Missouri County		\$10	Only if original documents to be sent to receiving court
Change of Venue – Another State		\$10 plus \$1 per page copy fees	
*Copies		\$1 per page of document	Not certified or authenticated *see ordering & paying for copies available on webpage
*Certified Copies		\$1.50 plus \$1 per page of document	*see ordering & paying for copies available on webpage
*Authenticated Copies		\$4.50 plus \$1 per page of document	*see ordering & paying for copies available on webpage

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