

Bridgeton Municipal Division
21st Judicial Circuit
12355 Natural Bridge Rd.
Bridgeton, MO 63044

Continuity of Operations Plan June 19, 2020

This plan will continue to be amended and updated as circumstances dictate.

Social Distancing

City Hall has markings placed on the foyer/common area floor to guide the public in proper social distancing.

Seating in the courtroom will be set up according to the social distancing guidelines set at the time the 21st Judicial Circuit Court has been moved to “Phase Three” for in-person proceedings.

Protective barriers have been placed before the bailiff, court clerks and the judge.

Initially, payments will not be accepted on the night of court.

Only those who have business with the court will be allowed in the courtroom.

Compliance with CDC and DPH Directives

Defendants arriving for court will be screened before entering the building. Signage will be visible to all persons before entrance to the building indicating those who have experienced a fever (over 100 degrees Fahrenheit), trouble breathing, persistent cough, body aches, and/or loss of taste or smell in the last 24 hours are restricted from entering the building.

A continuance to a future court date will be given to these defendants.

Hand sanitizer will be available upon entry and other locations in the building. Personal Protective Mask will be provided for anyone that does not have one. High traffic areas will be cleaned and disinfected regularly.

Alternate Means for Court Operations

The court staff is in the process of setting up Zoom court proceedings for future dates.

Upon request attorneys will be notified that motions to plea by mail will be granted in most cases due to the pandemic status. The Court has added information to the City website for pro se defendants concerning e-mail and telephone communications.

Notification to Litigants of Court Protocols

A public notice is on the City website, front entry to the building and is also mailed to defendants along with court cancellations and new court dates. The notice also includes information with respect to restrictions for entering City Hall.

The Continuity of Operation Plan will be posted on the City website.