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FROM: The Exchange Center
TO: Exchange Center Families
RE: Supervised Visits are Suspended
Exchanges of Custody will Continue as Scheduled
DATE: April 1, 2020

The well-being and safety of our families is very important to us as we address the pandemic of COVID-19. As the Court takes the necessary precautions to reduce exposure and the spread of COVID-19, Administrative Orders 13 and 14 were signed by St. Louis County Circuit Court Presiding Judge Michael Burton and will remain in effect until May 1, 2020.

The order of the court is for the Exchange Center to remain open; however, we are suspending all supervised visits in order to ensure social distancing and to prevent the spread of the COVID-19 virus.

Supervised exchanges of custody will continue as previously scheduled. Families are encouraged to use their default location, which is agreed upon or listed in the court order for exchanges. If your family has agreed to use a default location please notify The Exchange Center immediately at (314) 615-4526.

The St. Louis County Courts Building is open and operating under preventive measures during this time to minimize exposure and any possible spread of COVID-19. The Exchange Center will follow these additional guidelines:

- Security will be monitoring the purpose of everyone entering the Courts Building. Therefore, are **we asking participants not to bring any additional people during the exchanges and drop offs.** They may not be allowed in the building.
- **If you or your child is sick, please call us to cancel the visit or use your alternative designation for drop off and pick-ups.**
- Staff will also use social distancing and may ask families to use additional waiting areas during exchanges.

For the most current information regarding St. Louis County Circuit Court's coronavirus protocols, please proceed to the Court's website: www.wp.stlcountycourts.com.

We are committed to keeping our families and staff safe. We will continue to post any further orders of the Court. If you have questions specific to the Exchange Center and its operation, you are welcome to contact The Exchange Center at (314) 615-4526.