

**RULE 26****PRESENTATION OF INFORMAL MATTERS**

All informal matters not appearing on the Court's calendar must be presented upon convening of Court or at such other time as may be designated by the Judge to whom the case is assigned. A party requesting an order presented to the Court as an informal matter shall electronically file a proposed order to the Court before the matter is presented to the Judge. If the matter is granted, the order shall be electronically signed by the Judge. The parties will receive notice of the court's ruling when the ruling is entered into the system.