



CIRCUIT COURT OF ST. LOUIS COUNTY
STATE OF MISSOURI

NEUTRAL QUALIFICATION FORM
Pursuant to Local Rule 38

I am applying for inclusion on the list of neutrals to be maintained by the Circuit Clerk pursuant to Local Rule 38 of the Circuit Court of St. Louis County. The following information is supplied in support of this application.

1. Name: SMART Michelle Yvette
(Last) (First) (Middle)

2. Address: 8432 Roanoke Drive

ST. LOUIS MO. 63121-
(City) (State) (ZIP+4)

3. Telephone Number: (314) 383-8719

4. Facsimile Number: _____

5. State the standard hourly fee for your services as a neutral. 150.00

6. List your appropriate training or equivalent experience in conducting alternative dispute resolution as required for certification under Supreme Court Rule 17.04.

University of Missouri - Columbia - School of Law
Center for the Study of Dispute Resolution

7. Please list all areas of substantive law or experience which are or have been a significant part of your professional background or practice.

I have a Master's degree in Social Work (MSW)
and I am a family therapist.

8. [If the answer to any of the following questions is yes, please explain the circumstances on a separate sheet and attach.]
- a. Have you ever been disciplined for violation of any code of professional ethics or responsibility? NO
 - b. Have you ever pled guilty to or been found guilty of a felony? NO
 - c. Have you ever been found liable for fraud or any other intentional tort? NO
 - d. Have you ever had a professional license revoked or suspended for reasons other than non-payment of dues? NO
 - e. Have any professional malpractice judgments been entered against you? NO

9. List the courts and professional organizations in which you currently hold certifications as a neutral, mediator, arbitrator, or other ADR service provider.

NONE

10. In the space below, briefly describe your experience, qualifications, special areas of expertise, and any other reasons why you should be selected as a neutral.

I have had several years of experience in which I have been required to mediate dispute with employees, families and the human service systems. I believe that the skill set that I have been trained as a social worker and have used repeatedly with good outcomes is the reason I should be selected as a neutral



 (Signature)

2.3.06

 (Date)

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 _____

2.3.06
(Date)

University of Missouri - Columbia - School of Law
Center for the Study of Dispute Resolution

Michelle Smart

Hereby Certify That

has fulfilled the mediation training requirement set out in Missouri Supreme Court Rule 17 by completing the 20.5 hour seminar

Mediation Training for Civil Cases

January 9-11, 2006

Paul Ladehoff
 Training Coordinator
 Associate Director CSDR
 Jim Levin



MICHELLE Y. SMART

8436 Roanoke Drive • St. Louis, MO 63121 • (314) 383-8719 or (314) 369-265
 An administrative position, which requires exceptional problem solving, communication and organizational skills to provide leadership for stability and growth in an organization.

OBJECTIVE:

Versatile, energetic manager with proven directional leadership experience.

SUMMARY:

Missouri Division of Alcohol and Drug Abuse St. Louis MO. 8/2004 - present

EXPERIENCE:

Coordinating the St. Louis 25 - Cities Initiative through the Office of National Drug Control Policy Missouri Institute of Mental Health St. Louis MO. 6/2004 - present

CONSULTANT:

Implementation the Assertive Continuing Care Community case management program for adolescents URBAN STRATEGIES/McCormack Baron St. Louis MO. 2/2004 - 9/2005

PROGRAM DIRECTOR:

Assisting the St. Louis site with the implementation of the HOPE VI Community Supportive Services component URBAN STRATEGIES/McCormack Baron, Pittsburgh PA. 3/2003 - 2/2004

CONSULTANT:

Oversee every aspect of the Urban Revitalization, of the Hill District in Pittsburgh with Public Housing tenants. COMMITTED CARING FAITH COMMUNITIES, St. Louis, MO. 11/1999 - 3/2003

CONSULTANT:

Developed organization infrastructure, which will include: office procedures, accounting systems, training, event planning, fundraising and cultivating relationships with agencies that move CFC toward their mission. ADDICTION TECHNOLOGY TRANSFER CENTER, Kansas City, MO. 2/1996 - 7/2002

CONSULTANT/ TRAINER:

Contracted services for an agency with a mission is to increase the knowledge and skills of addiction treatment practitioners, heighten the awareness of all professionals who have the opportunity to intervene in the lives of people with substance abuse disorder and foster regional and national alliances among practitioners, policy makers, funders, and consumers to support and implement best treatment practices. THE SALVATION ARMY, St. Louis, MO. 10/1996 - 10/1999

ADMINISTRATOR:

Manage Community In Partnership Family Center providing temporary family housing, crisis intervention, drug and alcohol rehabilitation and children's developmental assessment services. Directly supervise 6 department heads addressing clients' quality of life issues and working towards each family's stabilization and success. Administer \$ 1.5 million budget. DEPARTMENT OF MENTAL HEALTH, St. Louis, MO. 9/1994 - 10/1996

COMMUNITY DEVELOPMENT SPECIALIST:

Audited Division of Alcohol and Drug Abuse funded programs and monitored treatment facilities to ensure compliance to program guidelines. Provided in-service training and technical assistance to counselors and administrative staff to ensure that client's were receiving care by qualified staff. Reviewed proposals for new programs. DEPARTMENT OF MENTAL HEALTH, St. Louis, MO. 8/1992 - 9/1994

COMMUNITY DEVELOPMENT SPECIALIST:

Served as Division of Alcohol and Drug Abuse liaison to community providers in developing chemical dependency programs. Coordinated program activities with state agencies, client and advocacy groups to minimize duplication of services.

BOARD MEMBER:

Board Member of Missouri Association of Geologists Washington University Alumni Association

EDUCATION:

CORO Midwestern Center Women in Leadership Program M.S.W., Washington University, St. Louis, MO, 1991
 LCSW License Clinical Social Work 1991
 B.A., Sociology, St. Louis University, 1985



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STATE OF MISSOURI

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State of Missouri - State Bar (1980)
Case Law in Family Practice

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[Redacted Signature] [Redacted Name] 2-3-06
(Date)

THIS FORM WILL BE MADE AVAILABLE TO THE PARTIES TO ASSIST THEM IN CHOOSING A NEUTRAL.



University of Missouri - Columbia - School of Law
Center for the Study of Dispute Resolution

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Michelle Smart

has fulfilled the mediation training requirement set out in
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MICHELLE Y. SMART

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Missouri Institute of Mental Health St. Louis MO. 6/2004 – present
Consultant
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LCSW Licenses Clinical Social Work 1991
B.A., Sociology, St. Louis University, 1985

MICHELE SMART
8436 Roanoke Dr.
ST. LOUIS, MO 63114

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JOAN M. GILMER
CIRCUIT CLERK, ST. LOUIS COUNTY

YVONNE ANDERSON
Circuit Court of ST. Louis County
5th Floor
7900 Carondelet Av

~~ST. LOUIS~~ MISSOURI 63105-1766

